



2<sup>nd</sup> June 2020

Dear Parents/Carers of Year 10 students

I hope that you've all had a safe and enjoyable half term.

As I am sure you are aware, during the half-term holiday the Prime Minister made some important updates about the opening of secondary schools, this announcement included the earliest date of expected opening for secondary schools as 15th June, with a maximum of a quarter of year 10 students on-site at any one time. We will also continue to offer the core service to vulnerable groups and the children of key workers (currently approximately 10-12 students per day).

Our Risk Assessments for return have been completed and are currently being shared with Trustees and Teaching Unions. Once these are agreed we will carry out staff training to ensure everyone is confident about our new ways of working.

In terms of ensuring a safe and smooth transition to our partial opening for year 10 students, please note our following plans:

1. All teaching staff will continue setting home learning for children in their class. Later this week we will be sending out a home learning survey to parents to get feedback on what parents and students feel is working well and to get your suggestions for further improvements.
2. Between now and 20<sup>th</sup> June all form tutors to make 'keep in touch' calls to see how things are going and to offer further guidance and support.
3. Home learning will be updated, checked and given feedback in a timely way, including issuing praise points and celebrations of excellence shared via our weekly blog.

Results from our survey to Year 10 Parents indicate we can expect a maximum of 69 students on-site during the summer term. General plans for those students whose parents indicated they will return to school for face to face sessions with staff are below. A personalised letter will be sent to these parents with your child's specific instructions at the start of next week:

1. Students have been split into two groups, each will contain a quarter of the year group.
2. Each group will attend for three days on alternate weeks (Tuesday, Wednesday and Thursday) until the summer break (4 weeks from 15<sup>th</sup> June).
3. Group 1 will attend on week 1 (16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> June) then week 3 (30<sup>th</sup> June, 1<sup>st</sup> and 2<sup>nd</sup> July).
4. Group 2 will attend on week 2 (23<sup>rd</sup>, 24<sup>th</sup> and 25<sup>th</sup> June) then week 4 (7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> July).
5. Each group has been split into a 'bubble' of students who have similar option subjects.
6. Students will be on site for 2.5 hours for each day. Each bubble will have it's own starting time (09.00, 09.15 or 09.30) and end time (11.30, 11.45 and 12.00 respectively).
7. Each Bubble will have the same ICT room as a base. Teachers will come to this room for the sessions so there will be no students moving around corridors.
8. Students will access and leave the building at different areas, they may access the toilet during their session (toilets will be supervised for immediate cleaning after use).
9. Students must go straight home for lunch after their face-to-face sessions end.
10. Students may wear casual clothes which should be washed at the end of each in-school session (we know that school ties and blazers would not typically fall into this category!).
11. Each staff member will only meet one 'bubble' of students to avoid any potential cross-contamination of groups (if there should be a Covid -19 case we would subsequently need to isolate groups).
12. The plans will be reviewed continually.

I appreciate this all looks very different to a typical school day. Whilst there are many inevitable changes taking place, I do hope to reassure you that the most important things will stay the same: Every child will be warmly welcomed back to school; positive relationships are at the very heart of everything we do and we have genuinely missed seeing our students. I can also assure you and your child of our continued passion to ensure they will achieve their very best and continue to develop a deep love of learning, whether that happens face-to-face or is done at home with the impressive support we know they have been receiving from parents, family members and loved ones.

Yours faithfully,



Mrs J Maw  
Headteacher